

## **Punjab Nurses Registration Council, Chandigarh**

(Manual-1)	The particulars of the Organisation, functions and duties.	<p>Punjab Nurses Registration Council is functioning under the Punjab Nurses Registration Act 1932, Misc. Act 1977 , Punjab Nurses Registration (Amendment) Act 2006 and regulations 1936 made under the PNRC Act 1932.</p> <p><u>Functions and Duties of the Council :-</u></p> <ol style="list-style-type: none"><li>1. Affiliation</li><li>2. Examination</li><li>3. Issue of Registration Certificate</li><li>4. Issue of Diploma Certificate.</li><li>5. Foreign Verification.</li><li>6. Accounts</li></ol> <p>1. <u>Affiliation</u> :-</p> <p>(a) (i) As per the Govt. instructions dated 4.5.1998, an institution obtains the No Objection Certificate from State Govt. After obtaining NOC, inspection is carried out by the Council and decision is taken according to the Inspection report for fresh affiliation.</p> <p>(ii) The Council gets the affidavit / Self Certification Certificate from the institutions functioning more than three years, where required inspection is done for renewal of affiliation.</p> <p>(b) As per the section 18 of Chapter III of PNRC Act 1932, the Council has the power to make bye-laws to provide for the recognition of institutions competent to give such training.</p> <p>(c) As per the Govt. Notification dated 5<sup>th</sup> July 2004, the final number of seats allotted to an institution shall be the minimum of three agencies i.e. NOC,</p>
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PNRC and INC.

2. Issue of Registration Certificate :- Punjab Nurses Registration Council registers the candidates under clause 1 of Section 14 of PNRC Act 1932 who have undergone the necessary course of training and passed the examination prescribed for Nurses, Health Visitors, Midwives, Auxiliary Nurse & Midwife and Dais.

(a) Procedure for Registration

(Nurse & Midwife, ANM, BSc. Nsg., MSc. Nsg.) :-

Candidate should have passed the examination conducted by PNRC or on behalf of PNRC / University as per the Syllabus of Indian Nursing Council. A prescribed performa should be attested from the institution from where the candidate has completed her training course along with prescribed fee fixed by the State Govt. time to time. The candidates who are registered with the Council are allotted a number for NURSE and other number for MIDWIFE.

(b) RECIPROCAL REGISTRATION :- Council also register the candidates from the other States of India on the basis of No Objection Certificate from the concerned State Nursing Council. That institution must be recognized from the Indian Nursing Council.

(c) Registration of Dais :- Candidate should have passed the examination conducted by Civil Surgeons of the Districts at their own level. A prescribed performa should be attested from the LHV of the PHC / CHC from where the candidate has completed her training course along with prescribed fee fixed by the State Govt. time to time.

3. Issue of Diploma Certificate :-

Procedure for Issue of Diploma

(Nurse & Midwife, ANM) :-

Candidate should have passed the examination conducted by PNRC or on behalf of PNRC as per the Syllabus of Indian Nursing Council. The prescribed performa should be attested from the institution from where the candidate has completed her training course along with prescribed fee fixed by the State Govt. time to time.

#### 4. FOREIGN VERIFICATION :-

Council also issue Good Standing certification to the candidates who have applied for various foreign countries. The Good Standing Certificate / Verification is only issued to those candidates who are registered with the Punjab Nurses Registration Council under subsection 1 of Section 14 of PNRC Act 1932.

5. EXAMINATION :- The Punjab Nurses Registration Council conducts the examination under the powers to Govt. to make bye laws under section 18 and 19 of PNRC Act 1932. Under this section, the State Govt. had framed the bye laws 9<sup>th</sup> Jan. 1984, 27<sup>th</sup> June 1991 and 5<sup>th</sup> July 2004. The Punjab Nurses Registration Council follows the Syllabus of Indian Nursing Council and the bye laws framed by the State Govt.

#### (a) Procedure for Admission to GNM Course :-

As per the Syllabus of Indian Nursing Council, the basic qualification for admission in GNM Course is 10+2 with 45% marks.

Age :- Age limit should be between 17 to 35 years on 31<sup>st</sup> December.

Duration of Course :- is Three and Half years came into effect from Session 2006-07.

#### Eligibility for Examination (1<sup>st</sup> year GNM Exam) :-

		<ol style="list-style-type: none"><li>1. Candidate should complete not less than 11 months of training.</li><li>2. Candidate should attend 75% formal instructions in each subject and 75% of field / clinical experience in each area.</li><li>3. Candidate should have passed the Internal Assessment Examinations in each subject.</li></ol> <p><u>Eligibility for Examination (2<sup>nd</sup> year &amp; 3<sup>rd</sup> year GNM Exam) :-</u></p> <ol style="list-style-type: none"><li>1. If a student fails in one theory paper / practical, she/he may be allowed to proceed to the next year of study.</li><li>2. If a student fails in two or more papers or practical, she/he will not be allowed to proceed to the next year.</li><li>3. No candidate shall be allowed to proceed to Third year until he has passed in the subjects of the previous years.</li></ol> <p><u>(b) Procedure for Admission to ANM Course :-</u></p> <p>As per the Syllabus of Indian Nursing Council, the basic qualification for admission in ANM Course is Matriculation with pass marks.</p> <p>Age :- Age limit should be between 15 to 35 years on 31<sup>st</sup> December.</p> <p>Duration of Course :- is One and Half years came into effect from Session 2007-08.</p> <p><u>Eligibility for Examination (ANM Exam) :-</u></p> <ol style="list-style-type: none"><li>1. Candidate should complete not less than 11 months of training.</li><li>2. Candidate should attend 75% formal instructions in each subject and 75% of field / clinical experience in each area.</li><li>3. Candidate should have passed the Internal Assessment Examinations in each</li></ol>
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subject.

6. Accounts :- The rules for keeping accounts of Punjab Nurses Registration Council are under Section 20(2)(e) of the PNRC Act 1932.

1. As per the clause 3 of section 4 of the Punjab Nurses Registration (Amendment) Act 2006, the Council shall prepare an annual report including an audited statement of its account ending on 31<sup>st</sup> March which shall be placed before its General House before the 39<sup>th</sup> June.
2. The Registrar shall maintain a general cash book and shall therein enter all sums received or spent by him or by order of the President immediately after receipt or payment. All drafts and cheques shall be signed by the President and the Registrar.
3. The accounts of the Council shall, if possible, be audited by the Local Audit Department once in each year.
4. The Income and Expenditure (head wise) for the financial year 2008-09 is as under :-

SN	INCOME (Heads)	Amount (Rs.)
1	Registration	19,07,300
2	Examination	1,09,85,900
3	Diploma	3,07,320
4	Detail Marks Cards	8,550

5	Confirmation	6,21,500
6	Duplicate Certificate	6,750
7	Postage	2,18,980
8	Inspection	1,34,00,000
9	Annual Affiliation Fees	26,62,000
10	Late Exam Fees	11,24,639
11	Re-checking Fee	1,420
12	Migration Fee	350
13	Practical Record Books and Case Books	6,03,480
14	Examination Forms	2,34,960
15	Admission Forms	4,21,600
16	Bank Interest	9,63,598
17	Misc.	12,424
18	RTI Fee	18,590
	TOTAL	3,34,99,361
SN	EXPENDITURE (Heads)	Amount (Rs.)
1	Salary	31,69,098
2	CPF & GPF	12,93,109

		3	Office Rent	4,16,094
		4	Litigation	12,11,613
		5	Electricity and Water	1,12,978
		6	Telephone and Fax	33,466
		7	Postage	1,35,000
		8	Examination Remuneration	68,59,900
		9	Printing	5,76,459
		10	Purchase	1,66,013
		11	Inspection T.A. / DA.	6,84,984
		12	Advertising	5,641
		13	Car expenditure	3,79,746
		14	Contingencies	4,77,882
		15	Bank deduction	1,560
		16	TDS	2,29,822
		17	Misc.	8,605
		18	F.D.	1,30,405
			TOTAL	1,58,92,375