SN	Name of the	Charges	Date charge	Reply	Present	Action to be taken	Remarks
	official/		sheet	received date	progress		
	designation						
1	Sh. Jatinder Singh Bearer	Absent from duty	22-8-2003	22-9-2003	The enquiry committee found him guilty of habitual and chronic absenteeism and recommended punishment.	Another increment stopped.	The employee expired on 3-12-2003.