SN	Subject	Detailed Description	Target Date	Officer	Remarks
1	Rates	(1)The rate of Rs.0.40 per entry was found to be too low for both Infotech and M/s Asra Foundation. Their contention is that more entries have been added to the record. Punjab Infotech has demanded the rate of Rs.1.25 per entry. This rate has been separately approved. The Registrar, PSPC would convey the rate and get the work done within a period of three months.(2) The data entry work of all the 6 concils would be done by Punjab Infotech.	30/4//2004:PSPC, 31/5/2004:PNRC, 30/6/2004:Others	All the Registrars	
2	Acts and Rules	The Acts and Rules of four councils have been typed out and given to Punjab Infotech. Acts and Rules of Medical council and Punjab Heomopathy Council would be given them in a weeks time. The Punjab Infotech would thereafter place all this material on the webside.	4/20/2004	Dr.Thind, Punjab Infotech	
3	Software	The Punjab Infotech will do the data entry work as mentioned in para - 1 above. The website will be designed, hosted by Punjab Infotech for a sum of Rs.78,000/- out of which payment of Rs.54,000/- (PSPC & PNRC) has been made. The Punjab Medical Council will make the payment of Rs.27,000/- after the hosting of the website.		NIC	
4	Hardware	It was decided that the councils will have at least two computers each in their offices. The new requirement which is as follows will be completed by the Councils by 15/1/2004. Council No of PC available New purchase to be made PSPC 1 1 - CHM 0 2 Done PDC 0 1 Done BAU 0 1 Order placed PNRC 1 2 Order placed PMC 1 1 Done	Within a weeks time	PSPC	None of the Councils have purchased the computer hardware. Kindly expedite. The Councils have requested to have internet connections from SIFI.
5	E-mail/Internet	The matter regarding providing internet facility was discussed with Punjab Infotech and representatives of SIFI. It was decided to get internet facility from SIFI at the cost of Rs.3500/- per year. All the Registrars are requested to get this work done within 2 weeks time.	4/25/2004	Registrars	The e-mails addresses would be as follows: pspc.mer@punjabmail.govt.in, chm.mer@punjabmail.govt.in, pdc.mer@punjabmail.govt.in, bau.mer@punjabmail.govt.in, pnrc.mer@punjabmail.govt.in, pmc.mer@punjabmail.govt.in
6	DRME	(1)The Acts and Rules including guidelines for opening new institutions will be got tyhped out and placed on website. Dr.Thind promised to do it within two weeks i.e. by 15/4/2004. (2) The brief details about the Medical Colleges and Dental Colleges of the State would also be placed on website. Dr.Thind do the needful within two weeks time	4/15/2004		