

**Government of Punjab**  
**Department of Medical Education and Research**

No \_\_\_\_\_ Dated : July 4, 2005.

With a view to curb the prevailing indiscipline, all government employees employed in the Department of Medical Education and Research may kindly note that no action whatsoever shall ordinarily be initiated by the office of the undersigned on any representation / application except the ones which are received through proper prescribed channels of controlling officer, supervisory officers, Head of the Department etc.

Under circumstances of exceptional hardship or urgency, advance copies of the communications may be entertained, provided the applicant submits a proof along with such an advance copy that a copy of the representation has been submitted to the right quarter and no decision has been taken at that level even after a reasonable period of time has lapsed.

Further, attention of all government employees in the Department is invited to Para 20 of the applicable conduct rules which reads as follows :-

“No government employee shall bring or attempt to bring any political or other influence to bear upon any superior authority to further his interests in respect of matter pertaining to his service under the government.”

Violation of well known existing rules and guidelines of the government in this regard shall make the delinquent employee liable for strict disciplinary action.

**(Sarvesh Kaushal, IAS)**  
Secretary Medical Education and Research

To:

1. Director Research & Medical Education, Punjab
2. Principals / Medical Superintendents of government Medical Colleges, Dental Colleges, Ayurveda College
3. S.H. III
4. Notice Boards of Government Medical Colleges, Dental Colleges, Ayurveda College