

SN	Subject	Detailed Description	Targe date	Officer	Remarks
<b>1</b>	<b>Important Schemes</b>				
1.1	Construction of OPD Block	The completion of OPD block is held up for want of Rs.92.30 lac. The case is required to be sent to Planning Deptt. For release of funds.	20/9/2003	SMER/DRME	
1.2	Interns Hostel	A sum of Rs.8.5 lac is required to completing. The case is required to send to Planning Department.	20/9/2003	SMER/DRME	
1.3	Approach Roads to Interns Hostel	A sum of Rs.7.64 lac is required to construct approach road. The case is required to be sent to Planning Deptt.		SMER/DRME	
1.4	MD 5.12	Expansion & Improvement - Guru Gobind Hospital, Faridkot. Rs.20.00 lakh: to be sent to Planning Deptt. By Govt.			
1.5	MD 5.19(i)	Expansion & Improvement of GMC & Nursing College Rs.23 lakh:Pending with Planning Deptt., Rs.40 lakh (ME): to be used for construction, Rs.47 lakh(Const): Case to be sent to Planning Deptt. Excess and surrender			
<b>2</b>	<b>Requirement of Hspital Articles</b>	A sum of Rs.9.00 lac is required for hospital articles on college side and Rs.16 lac is required on hospital side. The case has been received in DRME office. DRME is requested to float tenders by 30/9/2003.	30/9/2003	DRME	
<b>3</b>	<b>Equipment &amp; Machinery</b>	A sum of Rs.31.44 lac is required for college and a sum of Rs.4.75 lac is required for hospital. The requirement has been received in DRME office. DRME was requested to ensure its purchase by 31/12/2003.	31/12/2003	DRME	
<b>4</b>	<b>Purchase of Medicines &amp; Drugs</b>	The requirement for purchase of medicines amounting to Rs.2.00 lac has been received in office of DRME. He is requested to finalise the proposal and float tenders.	30/9/2003	DRME	
<b>5</b>	<b>New Construction</b>	The basic departments of this college are being run in shed type building and a proposal for constructionof various buildings at an estimated cost of Rs.10.10 crore was approved in 10th Five Year Plan. The Principal was requested to prepare a scheme under OUVGL Scheme/Plan Scheme.	30/9/2003	Principal	
<b>6</b>	<b>Repair of Existing Buildings</b>	The Principal was requested to send estimates for required works amounting to Rs.120 lac to DRME for administrative approval.	30/9/2003	Principal	

**GOVT MEDICAL COLLEGE FARIDKOT**

As on 20/12/2003

<b>7</b>	<b>Staff Shortage</b>	DRME was requested to submit draft agenda for DPC meeting and submit draft cabinet memorandum for revival of posts and filling up them on contract basis/through promotion after relaxation of age limit.	20/9/2003	DRME	
<b>8</b>	<b>Coordination with PWD Distt.Admn.</b>	No problems			
<b>9</b>	<b>Outsourcing of Services</b>	The Principal was requested to submit a detailed proposal for outsourcing of services like cleaning, land scaping and internal security.	30/9/2003	Principal	
<b>10</b>	<b>Issues pending with Government</b>				
10.1		Court Case -Hardial Kaur Vs Punjab State. The case is pending with Planning Board. DRME to get it approve.	30/9/2003	DRME	
<b>11</b>	<b>Disposal of condemned articles</b>	Principal to prepare list of condemned articles and dispose them of.	31/12/2003	Principal	
<b>12</b>	<b>Website</b>	The Principals are required to prepare a brief write up about the college - history, no of teachers, students , disciplines, facilities available to the students and budget etc and other relevant information so that it could be placed on the website of the department. It should be of about 4-5 pages and contain all useful information.	5/1/2004	Principal	
<b>13</b>	<b>Computer Rooms</b>	Every College should have a proper computer room for use by the students. There should be at least one computer for every 10-students or so. It will have internet facility. Its usage could be controlled through pass wordetc. The Principals should indicate the latest status and modifications required if any.	5/1/2004	Principal	