

GOVT MEDICAL COLLEGE PATIALA

As on 23/1/2004

SN	Subject	Detailed Description	Targe date	Officer	Remarks
1	Important Schemes				
1.1	Research Grant	The Principal has sent proposals for research schemes amounting to Rs.8.53 lac in March, 2003. The DRME may kindly look into it and finalise these schemes.DRME to expedite it.	29/9/2003, 31/1/2004	DRME	Reminder sent to DRME on 15/12/2003
1.2	National Control Programmes	There are 6 national control schemes and the Principal and DRME was requested to identify more schemes and reapplicable them in other colleges.	30/9/2003	DRME	
1.3	MD 5.3 Expansion & Improvement of Medical College, Patiala	A sum of Rs.160 was approved and machinery & equipment are to be purchased under this scheme.Planning Deptt. Says why cannot be purchased from . A sum of Rs.1.00 crore for construction. PWD yet to submit estimates.	20/9/2003	DRME	The matter is pending with the Chief Architect. Kindly expedite it.
1.4	Purchase of Cobalt Source	The case is pending in the office of DRME for purchase of Cobalt Source for Rs.62.00 Lac. Case pending with FD for advance payment.	2/5/2004	FD	
1.5	Cobalt in Rajindra Medical College, Patiala	Amount of Rs.49.00 lakh (1998-99) and Rs.21.00 lakh (1999-2000) released. Govt. of India has allowed revalidation.DRME is to write to Controller of Stores for purchase of equipment.	2/5/2004	DRME	
1.6	Mamography Govt. Medical College, Patiala	Amount of Rs.30.00 lakh released during 1999-2000. Govt. of India has allowed revalidation.DRME is to write to Controller of Stores for purchase of equipment.	2/5/2004	DRME	
2	Requirement of Hospital articles	The DRME would finalise the contract upto 31/12/2004 by 5/2/2004	2/5/2004	DRME	
3	Equipment & Machinery	The requirement of purchase of machinery and equipment has been received in office of DRME and he was requested to finalise the purchase by 31/12/2003.	31/12/2003	DRME	Tenders have been received and after evaluation of financial bids, the work order will be given by 15/2/2004
4	Purchase of Medicines & Drugs	Same as item No.2 above.	30/9/2003	DRME	
5	New Construction	No proposal			
6	Repair of Existing Buildings				

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6.1	Estimates already approved.	The work amounting to Rs.37 lac stands approved. The PWD is requesting for advance payment through book transfer and treasury officers are insisting on vouchers. It was decided that Secretary, Medical Education will hold a meeting with the Finance Department and sort out this issue.			Satisfactory
6.2	New Estimates	New Estimates for Rs.1.36 crore have been sent to DRME for grant of administrative approval. He is requested to grant administrative approva - (1) Rs.87.50 lacs Authorisation of Expenditure Approved. Rs.17.50 Adm.approval rceived (Electrkical/Public health works). Rs.57.25 Adm.approval awaited from DRME. Rs.7.50 lac Revised authorisation and Adm.approval awaited. Rs.5.25 lacs minor works estimates under process. (2) Rs.17.00 lacs Authorisation and Adm. Approval is awaited from Govt. Rs.10.00 lacs New Tubewell. Rs.7.00 lacs Whitewash of college campus. (3) Rs.32.00 lacs Estimates are still awaited from PWD authorities. Rs.25.00 lacs - Air conditioning of six Lecture Theatres. Rs.7.00 lacs Car scooter Parking- DRME to sort out immediately.	2/5/2004	DRME	
7	Staff Shortage (Teachers)	DRME was requested to submit a draft agenda for DPC meeting and submit draft cabinet memorandum for revival of posts and filling up them on contract basis/through promotions after relaxation of age limit			Case sent to FD
8	Coordination with PWD/Distt.Admn.	No Problmes			
9	Outsourcing of Services	The Principal was requested to submit a detailed proposal for outsourcing of services like cleaning, land scaping and internal securit - A proposal has been sent by Principal to DRME on 29/9/2003 and reminder has been sent on 15/12/2003. DRME to expedite.	2/5/2004	DRME	
10	Codemnation of Articles	Principal and MS should get the condemned articles listed and disposed of.	31/12/2003	Principal	
11	Website	The Principals are required to prepare a brief write up about the college - history, no of teachers, students , disciplines, facilities available to the students and budget etc and other relevant information so that it could be placed on the website of the department. It should be of about 4-5 pages and contain all useful information.	5/1/2004	Principal	

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12	Computer Rooms	Every College should have a proper computer room for use by the students. There should be at least one computer for every 10- students or so. It will have internet facility. Its usage could be controlled through pass wordetc. The Principals should indicate the latest status and modifications required if any.	5/1/2004	Principal	
13	Library	The Principal requested that purchase of books and journals be resumed. It was decided that Principal, GMC, Patiala would consolidate the requirements of books and journals of all colleges and then have them purchased through DRME.	2/5/2004	Principal	