

GOVT. OF PUNJAB
DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH
PUBLIC NOTICE

No.1ME3-Pb:22/ 20736

Dated the: 24/8/22

Applications are invited for the post of Vice Chancellor, Baba Farid University of Health Sciences, Faridkot in accordance with sections 14 and 15 of The Baba Farid University Of Health Sciences Act, 1998 (Punjab Act No.18 of 1998), and the section 14(3) reads as under: -

"The Vice-Chancellor shall be appointed preferably from amongst the serving or retired eminent professionals from the field of Health Sciences education."

The application, complete in all respects, must reach the address given below on or before 15.09.2022. The application format and general instructions can be downloaded from the website www.punjabmedicaleducation.org.

Those in Government service/PSUs/Boards/Corporations/Universities etc., must send their application through proper channel. However, an advance copy may be sent before the last date of receipt of applications.

Application is to be sent to:

Director Research and Medical Education, Punjab,
Medical Education Bhawan, Sector-69,
Sahibzada Ajit Singh Nagar, Punjab-160062,
Ph No.: 0172-5287760;
E-mail:dir.mer@punjab.gov.in

Amish Kumar
Director, Research & Medical Education
Govt of Punjab

Details of the post

1	Name of Post	Vice Chancellor, Baba Farid University of Health Sciences, Faridkot, Punjab
2	Scale of Pay/Emoluments	As per section 14 of BFUHS Act 1998, as decided by the Chancellor.
3	Whether Direct recruitment/ deputation	Direct recruitment/deputation
4	Qualification and experience	The applicant shall be a serving or retired eminent professional from the field of Health Sciences education
5	Tenure of appointment	For a term of 3-years and shall be eligible for re-appointment on the advice of Govt.
6	Rest all the terms and conditions for the post will be as per "Baba Farid University of Health Sciences Act 1998" and the rules/ regulations as per UGC Act.	

Note:

- (1) The columns filled in the application should be neat and clean.
- (2) The documents should be attached with the application, in support of the qualification, experience and other particulars mentioned therein.
- (3) The application must reach on the address as mentioned in the Advertisement on or before the last date fixed in the Advertisement. Applications not received on the last date fixed for the same shall not be considered and reasons for delay shall not be entertained.
- (4) If any particular filled in the application is found wrong, the application will be rejected without any notice.
- (5) Soft copy of the application may also be sent to the email id mentioned in the Advertisement.
- (6) The copy of The BFUHS Act, 1998 is available on website as mentioned in the Advertisement.

APPLICATION PROFORMA FOR THE POST OF VICE-CHANCELLOR OF BABA FARID
UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

Affix Photograph

Name		
Father's Name		
Designation		
Mobile No.		
Email ID		
Permanent Address		
Correspondence Address		
Date of Birth and Age		
Academic Qualifications		
Teaching Experience		
Years of Service as Professor or as Principal of a Health Sciences Education Institution		
Detail of Service, Institution wise		
Experience in Administration		
Are you in Government service/ PSUs/ Boards/ Corporations/ Universities etc. If yes, the details of employer.		
Whether any Civil or criminal proceedings are pending with you. If yes, the details thereof.		

It is certified that the particulars mentioned in the application above are true and correct to the best of my knowledge and belief.

Place:

GOVT GAZ (EXTRA) JULY 22, 1998
(ASAR 31, 1920 SAKA)

PART 1

DEPARTMENT OF LEGAL AND LEGISLATIVE AFFAIRS,
PUNJAB

Notification

The 22nd July, 1998

No. 23-Leg/98 - The following Act of the Legislature of the State of Punjab received the assent of the Governor of Punjab on the 20th July, 1998 and is hereby published for general information:-

THE BABA FARID UNIVERSITY OF HEALTH
SCIENCES ACT, 1998.

(Punjab Act No. 18 of 1998)

A

BILL

to establish and incorporate a University in the State of Punjab to be known as Baba Farid University of Health Sciences, for the purposes of affiliating and teaching and ensuring proper and systematic instruction, training and research in Modern Systems of Medicine [and Indian Systems of Medicine].*

*[]*omitted vide Pb. Govt. Notification No.25-PLA-2009/57 dated 11.12.2009.*

BE it enacted by the Legislature of State of Punjab in the Forty-ninth Year of the Republic of India as follows:-

CHAPTER-I

PRELIMINARY

- | | |
|---|---|
| <p>1(1) This Act may be called the Baba Farid University of Health Sciences, Act, 1998.</p> <p>(2) It extends to the whole of the State of Punjab</p> <p>(3) It shall come into force on such date, as the State Government may, by notification in the Official Gazette, appoint.</p> | <p>Short title,
extent and
commencement</p> |
| <p>2. In this Act unless the context other wise requires:-</p> <p>(a) "academic council" means the Academic Council of the University;</p> <p>(b) "academic course" means a course of study in any discipline of Health Sciences according to syllabus and curriculum prescribed by the University;</p> <p>(c) "affiliated college" means a college affiliated to the University providing academic courses prescribed for University examinations;</p> <p>(d) "appointed date" means the date appointed under sub-section(3) of section 1;</p> | <p>Definitions</p> |

Setting up field units

11. The University shall develop field units for health systems research for assessing the efficiency and effectiveness of health care delivery programmes and disseminating the benefits of new techniques and practices. The State Agencies shall render all necessary cooperation for this purpose.

CHAPTER III

OFFICERS OF THE UNIVERSITY

Officers of the University

12. The following shall be the officers of the University, namely:-

(i) The Vice-Chancellor;

(ii) The Pro Vice-Chancellor;

The above Serial No. (ii) omitted vide Pb. Govt. Notification No. 1-PLA- 2006/ 33 dated 18.4.2006.

(iii) The Deans;

(iv) The Registrar;

(v) Controller of Examinations;

(vi) The Finance Officer; and

(vii) Such other officers of the University, as may be declared by the University, by the statutes to be the officers of the University.

The Chancellor

- 13.(1) The Governor of Punjab shall by virtue of his office be the Chancellor of the University.

(2) The Chancellor shall be the head of the University and shall when present, preside at the Convocation of the University.

(3) Honorary degrees shall be conferred by the University upon any person with the approval of the Chancellor.

(4) The Chancellor shall exercise such other powers and perform such other duties as may be conferred upon him under this Act or the Statutes made thereunder.

The Vice-Chancellor

14. (1) The Vice-Chancellor shall be a whole time and resident officer of the University.

(2) The Vice-Chancellor shall be appointed by the Chancellor on the advice of the Government.

(3) The Vice-Chancellor shall be appointed preferably from amongst the serving or retired eminent professionals from

UNIVERSITY GRANTS COMMISSION

NOTIFICATION

New Delhi, the 18th July, 2018

UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018

No. F.1-2/2017(EC/PS).—In exercise of the powers conferred under clause (e) and (g) of sub-section(I) of Section 26 read with Section 14 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the "UGC Regulations on Minimum qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010" (Regulation No.F.3-1/2009 dated 30th June, 2010) together with all amendments made therein from time to time, the University Grants Commission, hereby, frames the following Regulations, namely:-

1. Short title, application and commencement:

- 1.1 These Regulations may be called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.
- 1.2 These shall apply to every University established or incorporated by or under a Central Act, Provincial Act or a State Act, every Institution including a Constituent or an affiliated College recognized by the Commission, in consultation with the University concerned under Clause (i) of Section 2 of the University Grants Commission Act, 1956 and every Institution deemed to be a University under Section 3 of the said Act.
- 1.3 These shall come into force from the date of notification.
2. The Minimum Qualifications for appointment and other service conditions of University and College teachers, Librarians, and Directors of Physical Education and Sports as a measure for the maintenance of standards in higher education, shall be as provided in the Annexure to these Regulations.
3. If any University contravenes the provisions of these Regulations, the Commission after taking into consideration the cause, if any, shown by the University for such failure or contravention, may withhold from the University, the grants proposed to be made out of the Fund of the Commission.

UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR¹ APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND OTHER MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018

Minimum qualifications for the posts of Senior Professor, Professors and Teachers, and other Academic Staff in Universities and Colleges and revision of pay scales and other Service Conditions pertaining to such posts.

1.0 Coverage

These Regulations are issued for minimum qualifications for appointment and other service conditions of University and College teachers and cadres of Librarians, Directors of Physical Education and Sports for maintenance of standards in higher education and revision of pay-scales.

- 1.1 For the purposes of direct recruitment to teaching posts in disciplines relating to university and collegiate education, interalia in the fields of health, medicine, special education, agriculture, veterinary and allied fields, technical education, teacher education, norms or standards laid down by authorities established by the relevant Act of Parliament under article 246 of the Constitution for the purpose of co-ordination and determination of standards in institutions for higher education or research and scientific and technical institutions, shall prevail
 - i. Provided that where no such norms and standards have been laid down by any regulatory authority, UGC Regulations herein shall be applicable till such time as any norms or standards are prescribed by the appropriate regulatory authority.
 - ii. Provided further that for appointment to the post of Assistant Professor and equivalent positions pertaining to disciplines in which the National Eligibility Test (NET), conducted by the University Grants Commission or Council of Scientific and Industrial Research as the case may be, or State level

IV. The criteria for CAS Promotions from University Deputy Director Physical Education and Sports/College Director Physical Education and Sports (Academic Level 13A) to University Deputy Director Physical Education and Sports/College Director Physical Education and Sports (Academic Level 14) shall be the following:

- 1) He/she has completed three years of service.
- 2) He/she has done any one of the following during last three years: (i) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (ii) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (iii) Taken / developed one MOOCs course in relevant subject (with e-certification).
- 3) Evidence of organising competitions and coaching camps of at least two weeks' duration.
- 4) Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc.
- 5) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.

CAS Promotion Criteria:

An individual may be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Appendix II, Table 5, and;
 - ii) The promotion is recommended by a selection committee constituted as per these Regulations on the basis of the interview performance.
- 6.5. Discretionary award of advance increments for those who enter the profession as Associate Professor or Professor with higher merit, high number of research publications of high quality and experience at the appropriate level, shall be within the competence of the appropriate authority of the University concerned or recruiting institution based on the recommendations of a selection committee while considering the case of individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other merit-specific factors. Discretionary award of advance increments is not applicable to those entering the profession as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports and to those who are entitled for grant of advance increments for having acquired a Ph. D., M. Phil. or M.Tech. and LLM degree. However, those entering the service as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports, having a post-doctoral teaching/research experience, after obtaining a Ph.D. degree and proven credentials, may be eligible for discretionary award of advanced increments to be given to the person, as decided and recorded by the Selection Committee in the minutes of its meeting.

7.0 SELECTION OF PRO-VICE CHANCELLOR / VICE - CHANCELLOR OF UNIVERSITIES:

7.1 PRO-VICE-CHANCELLOR:

The Pro-Vice-Chancellor shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor.

7.2 It shall be the prerogative of the Vice-Chancellor to recommend a person to be the Pro-Vice-Chancellor to the Executive Council. The Pro-Vice-Chancellor shall hold office for a period, which is co-terminus with that of the Vice-Chancellor.

7.3. VICE CHANCELLOR:

- i. A person possessing the highest level of competence, integrity, morals and institutional commitment is to be appointed as Vice-Chancellor. The person to be appointed as a Vice-Chancellor should be a distinguished academician, with a minimum of ten years' of experience as Professor in a University or ten years' of experience in a reputed research and / or academic administrative organisation with proof of having demonstrated academic leadership.
- ii. The selection for the post of Vice-Chancellor should be through proper identification by a Panel of 3-5 persons by a Search-cum-Selection-Committee, through a public notification or nomination or a talent search process or a combination thereof. The members of such Search-cum-Selection Committee shall be

persons' of eminence in the sphere of higher education and shall not be connected in any manner with the University concerned or its colleges. While preparing the panel, the Search cum-Selection Committee shall give proper weightage to the academic excellence, exposure to the higher education system in the country and abroad, and adequate experience in academic and administrative governance, to be given in writing along with the panel to be submitted to the Visitor/Chancellor. One member of the Search cum-Selection Committee shall be nominated by the Chairman, University Grants Commission, for selection of Vice Chancellors of State, Private and Deemed to be Universities.

- iii. The Visitor/Chancellor shall appoint the Vice Chancellor out of the Panel of names recommended by the Search-cum-Selection Committee.
- iv. The term of office of the Vice-Chancellor shall form part of the service period of the incumbent making him/her eligible for all service related benefits.

8.0 DUTY LEAVE, STUDY LEAVE, SABBATICAL LEAVE

8.1 DUTY LEAVE:

- i. Duty leave upto 30 days in an academic year may be granted for the following purposes:

- (a) Attending Orientation Programme, Refresher Course, Research Methodology Workshop, Faculty Induction Programme, Conference, Congresses, Symposia and Seminar, as a delegate nominated by the university or with the permission of the university/college ;
 - (b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice-Chancellor/Principal of the College;
 - (c) Working in another Indian or foreign university, any other agency, institution or organisation, when so deputed by the university/College;
 - (d) Participating in a delegation or working on a committee appointed by the Central Government, State Government, the UGC, a sister university or any other similar academic body; and
 - (e) For performing any other duty assigned to him/her by the university/college.
- ii. The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion.
 - iii. The leave may be granted on full pay, provided, that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances.
 - iv. Duty leave may be combined with earned leave, half pay leave or extraordinary leave, or Casual leave.
 - v. Duty leave should be given also for attending meetings in the UGC, DST, etc. where a teacher is invited to share his/her expertise with an academic body, government agency or NGO.

8.2 STUDY LEAVE:

- i. The scheme of Study Leave provides an opportunity to avail of scholarships/fellowships awarded to the faculty who wish to acquire new knowledge and to improve analytical skills. When a teacher is awarded a scholarship or stipend (by whatever nomenclature called), for pursuing further studies, leading to a Ph.D./Post-doctoral qualification or for undertaking a research project in a higher education institution abroad, the amount of the scholarship/fellowship shall not be linked to the recipient's pay/salary paid to him/her by his /her parent institution. The awardee shall be paid salary for the entire duration of fellowship/scholarship, provided, that he/she does not take up any other remunerative jobs, like teaching, in the host country.
- ii. A teacher on Study Leave shall not take up, during the period of that leave, any regular or part-time appointment under an organisation in India or abroad. He/she may, however, be allowed to accept a fellowship or a research scholarship or an ad-hoc teaching and research assignment with an honorarium or any other form of assistance, other than the regular employment in an institution either in India or abroad, provided, that the Executive Council/Syndicate of his/her parent institution may, if it so desires, sanction study leave on reduced pay and allowances to the extent of any receipt in this regard, in-lieu of teaching etc., which may be determined by his/her employer.

- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life ;
- (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- (v) Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for national integratipn.

The Vice-Chancellor/Pro-Vice-Chancellor/Rector

The Vice-Chancellor/Pro-Vice-Chancellor/Rector should :

- (a) Provide inspirational and motivational value-based academic and executive leadership to the university through policy formation, operational management, optimization of human resources and concern for environment and sustainability;
- (b) Conduct himself/herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the university;
- (c) Act as steward of the university's assets in managing the resources responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment;
- (d) Promote the collaborative, shared and consultative work culture in the university, paving way for innovative thinking and ideas;
- (e) Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society.
- (f) Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavour.

College Principal should;

- (a) Provide inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, optimization of human resources and concern for environment and sustainability;
- (b) Conduct himself/herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college;
- (c) Act as steward of the College's assets in managing the resources responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment;
- (d) Promote the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas;
- (e) Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society.
- (f) Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
- (g) Manage their private affairs in a manner consistent with the dignity of the profession;
- (h) Discourage and not indulge in plagiarism and other non ethical behaviour in teaching and research;
- (i) Participate in extension, co-curricular and extra-curricular activities, including the community service.
- (j) Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavour.

Director Physical Education and Sports (University/College)/Librarian (University/College) should;

- (A) Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
- (B) Manage their private affairs in a manner consistent with the dignity of the profession;
- (C) Discourage and not indulge in plagiarism and other non ethical behaviour in teaching and research;
- (D) Participate in extension, co-curricular and extra-curricular activities, including the community service.

CONTRIBUTORS

Prof. S. P. Thyagarajan, an eminent microbiologist of international repute with awards and recognitions, has been the Vice-Chancellor of University of Madras. During his higher education career of 50 years, he has served in expert committees of UGC / NAAC / ICMR / DST / DBT / DRDO / MoES / AYUSH / MHRD / NACO / USAID / WHO, etc. He is currently the Professor of Eminence and Dean (Research) at SH Ramachandra Institute of Higher Education and Research (Deemed University), Porur, Chennai, Tamilnadu.

Prof. N. V. Vaghese is currently Vice-Chancellor of the National University of Educational Planning and Administration (NUEPA) and Director of the Centre for Policy Research in Higher Education (CPRIE), New Delhi. In NUEPA, he was responsible for managing Asian Network of Training and Research Institutions in Education Planning (ANTRIEP). He is a renowned expert in educational planning, financing and higher education.

Dr. Furquan Ganiyat is the former Secretary General of the Association of Indian Universities (AIU) and held the position of Vice-Chancellor at University of Rajasthan and Central University of Himachal Pradesh. As an expert in committees / working groups at national / international level, etc.

Dr. Camar brings with him, academic eminence, leadership qualities and exposure to best global practices in education.

Prof. K.P.S. Umji who retired as Professor of Russian from Jawaharlal Nehru University, New Delhi has taught Russian for 39 years. He held administrative positions of Registrar, JNU and Dean, School of Languages and Literature, JNU. He has been associated with several committees of UGC / NAAC / AICTE / AIU and a number of central and state universities.

Dr. Dev Swarup, Additional Secretary, UGC has been a prominent constitutive functionary at the apex statutory body of higher education, University Grants Commission for more than 26 years. Besides, as the Vice-Chancellor of University of Rajasthan, he showcased exemplary organisational and administrative skills which have been the epitome of good governance for the institution. He has been part of several committees of MHRD, Planning Commission, UGC and ICSSR. He has played significant role in the field of Area Studies, Internationalisation of Higher Education and have closely worked with counterpart from countries like USA, Canada, United Kingdom, Australia, France, Germany & Sultanate of Oman, etc.

Governance in Higher Education: Hand Book for Vice-Chancellors

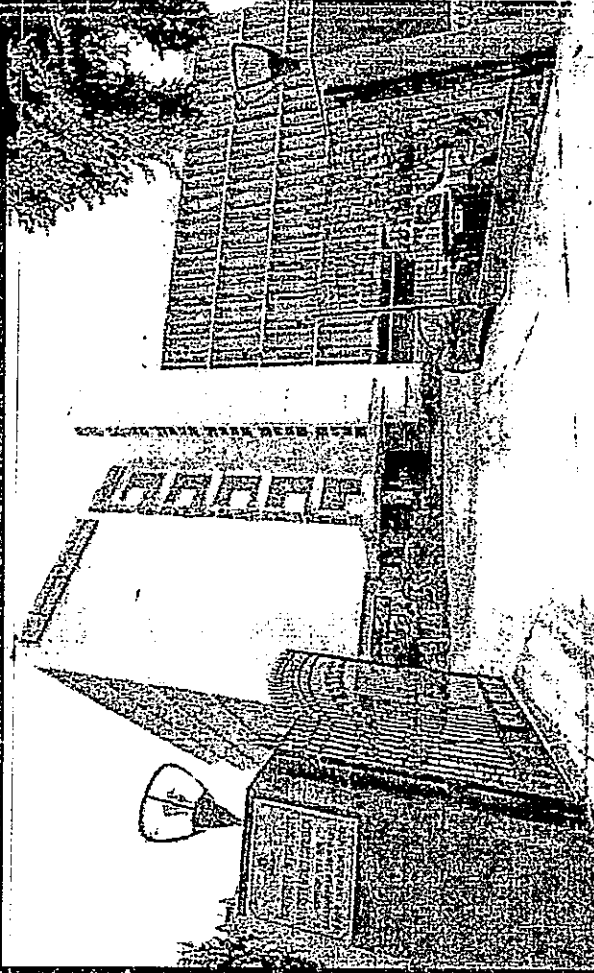


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Governance in Higher Education: Hand Book for Vice-Chancellors



University Grants Commission

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1.6. Qualifications of Vice-Chancellors: The Current Guidelines

Despite more than a century and half of the existence of universities in India there were no specific norms laid down for the qualifications of Vice-Chancellors till 2010. The attributes of a good Vice-Chancellor articulated by the eminent commissions were left to the discretionary interpretation of the government. As long as the governments chose to follow principles of high ethics, this worked well. It broke down the moment society witnessed accelerating corruption in all walks of life and the universities could not escape this phenomenon. Realizing this lacuna the UGC constituted a committee under Prof.S.P.Thyagarajan, former Vice-Chancellor of Madras University to draft the minimum qualifications of various university positions including the Vice-Chancellor. The recommendations were approved by the UGC and became Regulations (UGC, 2010).

Clause 7.3.0 of the UGC Regulations 2010 mandated that *“Persons of the highest level of competence, integrity, morals, and institutional commitment are to be appointed as Vice-Chancellors. The Vice-Chancellor to be appointed should be distinguished academician, with a minimum of ten years of experience as Professor in a university system or ten years of experience in an equivalent position in a reputed research and/or academic administrative organization”*.

It also provided that Vice-Chancellors must be selected through proper identification of a panel of three to five names by a search committee through a public notification or a talent search process or in a combination.

“The members of the search committee shall be persons of eminence in the sphere of higher education and shall not be connected in any manner with the university concerned or its colleges. While preparing the panel, the search committee must give proper weightage to academic excellence, exposure to the higher education system in the country and abroad, and adequate experience in academic and administrative governance

to be given in writing along with the panel to be submitted to the Visitor/Chancellor," the clause added.

Clause 7.3 of the UGC Regulations, 2018 states,

- i. A person possessing the highest level of competence, integrity, morals and institutional commitment is to be appointed as Vice-Chancellor. The person to be appointed as a Vice-Chancellor should be a distinguished academician, with a minimum of ten years' of experience as Professor in a university or ten years' of experience in a reputed research and / or academic administrative organisation with proof of having demonstrated academic leadership.
- ii. The selection for the post of Vice-Chancellor should be through proper identification by a Panel of 3-5 persons by a Search-cum-Selection Committee, through a public notification or nomination or a talent search process or a combination thereof. The members of such Search-cum-Selection Committee shall be persons of eminence in the sphere of higher education and shall not be connected in any manner with the university concerned or its colleges. While preparing the panel, the Search-cum-Selection Committee shall give proper weightage to the academic excellence, exposure to the higher education system in the country and abroad, and adequate experience in academic and administrative governance, to be given in writing along with the panel to be submitted to the Visitor/Chancellor. One member of the Search-cum-Selection Committee shall be nominated by the Chairman, University Grants Commission, for selection of Vice-Chancellors of State, Private and Deemed to be Universities.
- iii. The Visitor/Chancellor shall appoint the Vice-Chancellor out of the Panel of names recommended by the Search-cum-Selection Committee.

- iv. The term of office of the Vice-Chancellor shall form part of the service period of the incumbent making him/her eligible for all service related benefits.

1.7. The usual functions of a Vice-Chancellor as per current practice are:

- (a) to act as the principal academic and administrative head of the university;
- (b) to chair the statutory bodies of the university such as Governing Council / Syndicate / Board of Management / Academic Council / Finance Committee, and others.
- (c) to carry out the ceremonial duties/functions of the university like convocation in the absence of the Chancellor and
- (d) to look after and oversee the day to day activities of the university.

But the distinctive functions of a good Vice-Chancellor are:

- (a) to provide leadership for efficient academic and administrative functioning of the university as per the principles of 'Total Quality Management';
- (b) to represent the vibrant face of the university externally, both within the country and overseas and bench mark the university against top universities in the world;
- (c) to continuously secure financial base to facilitate achieving the university's mission, aims and objectives;
- (d) to strive for triggering innovation in higher education by nurturing an ecosystem for creation of breakthroughs, promotion of value system and connecting students and teachers with the society and country.

Sl. No.	O.M. No.	Date	Subject
20	No.3(4)/E.II(A)/99 Government of India Ministry of Finance Department of Expenditure	23.12.2004	List of approved models for use as staff car by Government Ministries/ Departments
21	F.No.1-19/2006-U.II Government of India MHRD Department of Higher Education	23.3.2007	Enhancement in the age of superannuation from 62 to 65 years for teaching positions in centrally funded institutions in higher and technical education.
22	No.F3-1/94(PS) (Vol. 9) UGC Pay Scale Bureau	30.3.2007	Enhancement in the age of superannuation from 62 to 65 years for teaching positions in centrally funded institutions in higher and technical education.
23	D.O.No.F1-24/2006- Desk (U) Government of India MHRD Department of Higher Education	30.3.2007	Regarding increase the age of superannuation of the Vice-Chancellor to Seventy years.
24	No.F3-1/94(PS) (Vol. 9) UGC Pay Scale Bureau	4.4.2007	Enhancement in the age of superannuation from 62 to 65 years for teaching positions in centrally funded institutions in higher and technical education.
25	F.No.1-19/2006-U.II Government of India MHRD Department of Higher Education	19.4.2007	Enhancement in the age of superannuation from 62 to 65 years for teaching positions in centrally funded institutions in higher and technical education.

the field of Health Sciences education.

(4) The Vice-Chancellor shall hold office for a term of three years at the pleasure of the Chancellor and shall be eligible for re-appointment on the advice of the Government

(5) The Chancellor shall determine the amount of remuneration and other conditions of service of the Vice-Chancellor: Provided that such terms and conditions shall not be altered to the disadvantage of the Vice-Chancellor during his term of office.

(6) When any temporary vacancy occurs in the office of the Vice -Chancellor by reason of leave, illness or other causes, the Chancellor on the advice of the Board of Management shall make such arrangement for carrying on the duties of the Vice-Chancellor , as he may deem fit: Provided that pending the making of such arrangement by the Chancellor, the Vice-Chancellor with the prior approval of Board of Management, may designate one person from amongst the Deans of the University to be the in-charge of current duties of the Vice-Chancellor for a period not exceeding one month or till arrangements are made by the Chancellor, whichever is earlier.

15.(1) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall exercise supervision and control over the affairs of the University and give effect to the decisions of all the authorities of the University. He shall exercise all powers, necessary for the due maintenance of discipline in the University.

Powers and duties of the Vice-Chancellor

(2) The Vice-Chancellor may, if he is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the University under this Act and shall inform such authority, the action taken by him on such matter and obtain rectification for the same: Provided that, if the authority concerned is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor, whose decision thereon shall be final.

(3) The Vice-Chancellor shall exercise such other powers and perform such other functions, as may be prescribed by the Statutes and Ordinances.

(4) The Vice-Chancellor shall convene meetings of the Senate, the Board of Management, the Academic Council and the Finance Committee and he may by order in writing delegate the powers of convening any of the said meetings to any of the officers of the University. The Vice-Chancellor shall be the Ex officio convener of the Board of Management and Ex officio Chairman of the Senate, Academic Council and Finance Committee and preside over the meetings of these bodies in the capacity of Chairman.

(5) The Vice-Chancellor shall ensure faithful observance of the provisions of this Act and the Statutes and Ordinances made thereunder.

(6) The Vice-Chancellor shall be responsible for the

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presentation of the annual financial estimate of the University and the annual account and balance sheet to the Board of Management.

- (7) The Vice-Chancellor shall be responsible for the proper administration of the University and for close co-ordination and integration of teaching, research and dissemination of knowledge.

The following Section 16 omitted vide Pb. Govt. Notification No. 1-PLA- 2006/ 33 dated 18.4.2006.

The Pro-Vice-Chancellor

- [16. (1) The Pro Vice Chancellor shall be appointed by the Chancellor of the Government
- (2) The Pro Vice-Chancellor shall hold office for a term of three years which may be extended by the Chancellor, on the advice of the Government, for a period not exceeding three years at a time, as he may deem fit.
- (3) The Chancellor shall determine the amount of remuneration and other conditions of service of the Pro-Vice-Chancellor .
- (4) The Pro-Vice-Chancellor shall be Member -Secretary of the Board of Management and shall exercise such other powers and perform such other duties, as may be assigned to him by the Chancellor.
- (5) In the case of illness or absence on leave of the Vice-Chancellor or in any other contingency, the Pro-Vice-Chancellor shall preside over the meetings of the University and shall exercise such other powers and perform such duties, as may be assigned to him by the Board of Management.
- (6) In the case of illness or absence or leave of the Pro-Vice-Chancellor or in any other contingency, the Chancellor, on the advice of Board of Management, may appoint a person from amongst the Deans of the University to act as the Pro- Vice-Chancellor, or make such other arrangements, as he may think fit for the disposal of business during the absence of the Pro-Vice-Chancellor.]*

The Deans

17. The manner of appointment and powers and duties of the Deans of the University shall be such, as may be prescribed by the statutes.

The Registrar

- 18.(1)The Registrar shall be the whole time salaried officer of the University, appointed by the Board of Management on such terms and conditions, as may be fixed by it.
- (2) The Registrar shall be appointed,-
- (a) from amongst the academicians in the field of Health Sciences who are not lower in rank than that of a professor [of five years standing]*; or

*[]*omitted vide Pb. Govt. Notification No.32-Leg./2006 dated 5.10.2006.*